

2022-23

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IQAC meeting - ①

The IQAC meeting was held 23-4-22

Principal Dr Avinash Jaiswal welcomed all the IQAC members and discussed the Agenda one by one.

Minutes of the meeting

- ① The committee reconstituted the NAAC Steering Committee for the academic year 2022-23 focusing on the upcoming NAAC reaccréditation in July, 2023.
- ② Academic calendar was designed as per UGC guidelines stressing more on the development of mental health, physical fitness and skill enhancement of the student.
- ③ BOS of different subjects were finalized in the meeting and checked whether they have changed 20% of the syllable as per autonomy status of the college.
- ④ Decision was taken to digitalise the library sources to avail in order to make it available for all students.
- ⑤ Rechecking and restructuring of NAAC documentation by various departments.
- ⑥ Scheduled FDP in Hindi Mahavidyalaya to develop Research abilities among the faculty.

Agenda

- ① Reforming various committees for the smooth functioning of the college
- ② Preparation of Academic Calendar
- ③ NAAC documentation
- ④ Ratification of BOS
- ⑤ Automation of library
- ⑥ Faculty Development Programme

IQAC members (2022-23)

S.No	Name	Designation	Signature
①	Dr. Aninash Jaiswal	Principal & Chairperson	
②	Dr. Chinnabathini Sudheep	IQAC Coordinator	
③	Sri Laxminivar Sharma	President management member	
④	Smt. Ashwini Sanpurokar	Vice-Principal Asst Prof. Dept of Commerce	
⑤	Dr. B. Sreedevi	Vice-Principal Associate prof. - Physics	
⑥	Smt. Lavanya	Addl. Coordinator	
Faculty:			
⑦	Dr. NVS Ravi Kumar	Associate Prof. Dept of Tourism	
⑧	Dr. Raghunadh Acharya	Associate Prof. Department of Statistics	
⑨	Dr. Rajanidhasri	Asst. Prof. Dept of Hindi	
⑩	Mrs. Sreevani	Asst Prof. Dept of maths	
⑪	Mrs. Nita Kulkarni	Asst Prof. Dept of Biotech	
⑫	Mrs. Bhavana	Asst prof. Dept of Commerce	
⑬	Mrs. P. Saradadevi	Asst Prof. Dept of English	
⑭	Mr. Praneth Jagirdar	Asst Prof. Dept of BBA	
⑮	Mrs. Archana Joshi	Librarian	
⑯	Ms. Someshwari	Chief Accounts Officer	
⑰	C.A. Prem Kumar Kankaria	Industrialist	
⑱	Dr. Chanprakash Chauhan	Alumni	
⑲	Mr. Tuluru Shashi Kumar	Student	

IQAC meeting - ②

The IQAC meeting was held on 30-07-2022.

Principal Dr. Avinash Jaiswal welcomed all the IQAC members and appreciated the members for their timely submission of required documents.

Minutes of the meeting

- ① Review of the previous meeting - as per Schedule FDP was conducted on 29th & 30th July, 2022 in Hindi Mahavidyalaya.
- ② The Committee decided to Celebrate Azadi Ka Amruthmahotsav for three days i.e. on 13th, 14th and 15th of August. Chief Guest's names & Schedule also finalised by the Principal and the committee members.
- ③ Discussion was held on the ways to improve Mentor-mentee system in order to improve Quality Education in the institutions.
- ④ Final almanac for the academic year 2022-23 was prepared for the both UG & PG courses.
- ⑤ Central Time-Table was prepared by the Time-Table Committee and HOD'S prepared their Departmental Time-Tables as well as Individual Time-table with work-load as per UGC guidelines.
- ⑥ Add-on Courses and Certificate courses were finalised for various Streams to be implemented.

from the present academic year. The committee also suggested to prepare BOS for the courses

- ③ Planned to conduct Seminar on National Education Policy, 2022.

Agenda

- ① Review on previous meeting held on
- ② Celebration of Agade Ka Amruth mahotsav
- ③ Reforming mentor-mentee
- ④ Academic schedule and Administrative work
- ⑤ Introduction of New courses in various streams
- ⑥ Seminar on NEP

IQAC members

Internal Quality Assurance Cell - 2022-23 9

SNO	Name	Designation	Signature
1.	Dr. Anirash Jainwal	Principal Chairperson	
2.	Dr. Chinnabathini Sudeep	IQAC Coordinator	
3.	Sri Laxminivas Sharma	President management member	
4.	Smt. Ashwini Sanpurokar	Vice-Principal Asst. Prof. Dept. of Commerce	
5.	Dr. B. Saradadevi	Vice-Principal Associate Prof. - Physics	B. Saradadevi
6.	Smt. Lavanya	Addl. Coordinator	
7.	Dr. N.V.S. Ravi Kumar	Associate Prof. Dept. of Tourism	
8.	Dr. Raghunadh Acharya	Associate Prof. Dept. of Statistics	
9.	Dr. Rajanidhasu	Asst. Prof. Dept. of Hindi	
10.	Mrs. Seervani	Asst. Prof. Dept. of Mathematics	
11.	Mrs. Nita Kulkarni	Asst. Prof. Dept. of Biotechnology	
12.	Mrs. Bhavana	Asst. Prof. Dept. of Commerce	
13.	Mrs. P. Saradadevi	Asst. Prof. Dept. of English	P. Saradadevi
14.	Mr. J. Praneeth	Asst. Prof. Dept. of BBA	
15.	Mrs Archana Joshi	Librarian	
16.	Ms. Someshwari	Chief Accounts Officer	
17.	C.A. Prem Kumar Kankarua	Industrialist	
18.	Dr. Charprakash Chauhan	Alumni	
19.	Mrs. Julou Shashi Kumar	Student	

Agenda

- ① Review of the previous meeting
- ② Working on Ph.D's and Research Papers
- ③ website upgradation
- ④ Field trips and Industrial trips for students
- ⑤ Induction & Orientation
- ⑥ IIRA submission in October, 2022

2022-23

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IQAC meeting-③

The IQAC meeting was held on 24-09-2022

Principal Dr. Anirash Jaiswal welcomed all the members of IQAC and discussed the following points.

Minutes of the meeting

① Review of the meeting held previously -

* Seminar was conducted on NEP on 27th August, 2022.

* Add-on-Courses (BBA, B.com) and Certificate Courses (Bsc) were introduced.

② Faculty members were instructed to prepare Research papers and enroll themselves for Ph.D programme in their respective fields.

③ Discussion was held to upgrade college website as a part of NAAC preparation.

④ IQAC members stressed on importance of field trips and Industrial trips for the improvement of Quality Education.

⑤ The Committee planned to conduct Induction & Orientation programmes.

⑥ main discussion was held on TQA Submission on 27th October, 2022

IGAC members

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SNo	Name	Designation	Signature
1.	Dr. Anirash Jaiswal	Principal Chairperson	
2.	Dr. Chinnabathini Sudeep	IGAC Coordinator	
3.	Sri Laxminival Chavma	President	
4.	Smt. Ashwini Sanpulkar	Management member Vice-Principal Asst. Prof. Dept. of Commerce	
5.	Dr. B. Sreedevi	Vice-Principal Asst. Prof., Dept. of Physics	
6.	Smt. Lavanya	Addl coordinator	
7.	Dr. NVS Ravi Kumar	Associate Prof. Dept. of Tourism	
8.	Dr. Raghunadh Acharya	Associate Prof. Dept. of Statistics	
9.	Dr. Rajanidhara	Asst. Prof. Dept. of Hindi	
10.	Mrs. Sarevani	Asst. Prof. Dept. of Mathematics	
11.	Mrs. Nita Kulkarni	Asst. Prof. Dept. of Biotechnology	
12.	Mrs. P. Saradadevi	Asst. Prof. Dept. of English	
13.	Mrs. Bharana	Asst. Prof. Dept. of Commerce	
14.	Mr. J. Praneeeth	Asst. Prof. Dept. of BBA	
15.	Mrs. Archana Joshi	Librarian	
16.	Ms. Someshwari	Chief Accounts Officer	
17.	CA Premkumar Kankarua	Industrialist	
18.	Dr. Chandrakant Chauhan	Alumni	
19.	Mr. Jalowar Shashi Kumari	Student	

Agenda

- ① Review of the previous meeting
- ② Skill upgradation programmes for the Staff
- ③ Parent Teacher meeting
- ④ Purchase of Software for lab
- ⑤ Alumni Association activities
- ⑥ Felicitation of outstanding performance in NSS and NCC
- ⑦ Recommendations received from NAAC-team

IQAC meeting ④

The IQAC meeting was held on 17-12-2022

Principal Dr. Anirash Jaiswal addressed the committee and appreciated their team-work.

Minutes of the meeting

① Review of the previous meeting -

* TIAA was submitted successfully on 27th Oct, 2022

* website was upgraded

② Faculty members were advised to attend Skill Development programmes & Training programmes to improve their teaching methods.

③ The committee decided to conduct Parent-Teacher meeting before the End-Semester Examinations.

④ Updation of Computer lab and purchase of New software for language lab.

⑤ As Alumni Association plays an important role for in NAAC, decision was taken to Strengthen Alumni Association.

⑥ Considering the recommendations received from NAAC team after TIAA submission, changes were made again to send it back.

IQAC members

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SNO	Name	Designation	Signature
1.	Dr. Aninash Jainmal	Principal Chairperson	
2.	Dr. Chinnabathini Sudeep	IQAC Coordinator	
3.	Sri Laxminivas Sharma	President management member	
4.	Smt. Ashwini Sanpurkar	Wice-Principal Asst. Prof. Dept. of Commerce	
5.	Dr. B. Sreedevi	Vice-Principal Asso. Prof. Dept. of Physics	B. Sreedevi
6.	Smt. Lavanya	Asst. Coordinator	P. Lavanya
7.	Dr. NVS Ravi Kumar	Asso. Prof. Dept. of Tourism	
8.	Dr. Raghunadh Acharya	Asso. Prof. Dept. of Statistics	
9.	Dr. Rajanidhasi	Asso. Prof. Dept. of Hindi	
10.	Mrs. Sreevani	Asst. Prof. Dept. of mathematics	
11.	Mrs. Nita Kulkarni	Asst. Prof. Dept. of Biotechnology	
12.	Mrs. Bhavana	Asst. Prof. Dept. of Commerce	
13.	Mrs. P. Saradadevi	Asst. Prof. Dept. of English	P. Saradadevi
14.	Mr. J. Praneeth	Asst. Prof. Dept. of BBA	
15.	Mrs. Archana Joshi	Librarian	
16.	Ms. Someshwari	Chief Accounts Officer	
17.	CA Pram Kumar Kankasua	Industrialist	
18.	Dr. Chanprakash Chauhan	Alumni	
19.	Mr. Jaluru Shashi Kumar	Student	

Agenda

- ① Review of the previous meeting
- ② Focus on NAAC peer team visit
- ③ Departmental PPT's and documentation
- ④ Hostel & Alumni Administration
- ⑤ Plastic free campus
- ⑥ Display boards, CC cameras, mov's, biometric for Students
- ⑦ Collection of feedback forms
- ⑧ SSR submission on 24/5/23.

IQAC Committee meeting-5

The IQAC meeting was held on 29-04-2023. Principal Dr. Animesh Jaiswal addressed the committee members and instructed for the preparation of NAAC inspection.

Minutes of the meeting

① Review of the meeting held on

* Many faculty members enrolled for NPTEL courses in their respective fields and attended certificate courses and Faculty Development Programmes.

② main discussion was held on NAAC peer team visit and inspected the Departmental PPT's and suggestions were given.

③ Checked Department wise documentation of lesson plans, Teaching plans, Action plans, Teaching diaries, Registers etc.

④ It was decided to make Bio-metric compulsory for all students to ensure effective educational output.

⑤ Focus was laid on Security system - CC cameras should be installed in every class & every floor.

⑥ Display boards should be installed in every floor for proper communication between the students and the College Administration.

⑦ Suggestions were given to improve strengths in both UG & PG courses.

- ⑧ Rechecking of MOU's of Departments with Companies and industrial partners.
- ⑨ Measures were taken to make the campus plastic free. Awareness Campaign was led by different Departmental heads & faculty.
- ⑩ Collection of feedback forms - Separate forms were prepared department wise for Students, faculty & non-teaching staff.
- ⑪ Discussion was held on Hostel administration.
- ⑫ End-Semester Examinations & Practical Examinations dates were finalised keeping in view the NAAC.
- ⑬ The Committee focused on SSR Submission on 24th May, 2023.

IQAC members

SNO	Name	Designation	Signature
1	Dr. Anirash Jaiswal	Principal Chairperson	Anirash
2	Dr. Chinabathini Sudeep	IQAC Coordinator	Sudeep
3	Sri Laxminivas Sharma	President management member	Laxmi
4	Smt. Ashwini Sanpurkar	Vice-Principal Asst. Prof. Dept. of Commerce	Ashwini
5	Dr. B. Saredeni	Vice-Principal Asso. Prof. Dept. of Physics	B. Saredeni
6	Smt. Lavanya	Addl. Coordinator	Lavanya
7	Dr. NVS Ravi Kumar	Associate prof. Dept. of Tourism	NVS
8	Dr. Raghunadh Acharya	Associate prof. Dept. of Statistics	Raghunadh
9	Dr. Rajanidhasri	Asso. Prof. Dept. of Hindi	Rajanidhasri
10	Mrs. Sreevani	Asst. Prof. Dept. of Mathematics	Sreevani
11	Mrs. Nita Kulkarni	Asst. Prof. Dept. of Biotechnology	Nita
12	Mrs. Bhavana	Asst. Prof. Dept. of Commerce	Bhavana
13	Mrs. P. Saradadevi	Asst. Prof. Dept. of English	P. Saradadevi
14	Mr. J. Branceth	Asst. Prof. Dept. of BBA	J. Branceth
15	Mrs. Archana Joshi	Librarian	Archana
16	Ms. Someshwari	Chief Accounts Officer	Someshwari
17	CA Prem Kumar Kankaria	Industrialist	Prem
18	Dr. Chonprakash Chauhan	Alumni	Chonprakash
19	Mr. Juluru Shashi Kumar	Student	Shashi Kumar

Agenda

- ① Mock-NAAC preparation
- ② Strick to vision & mission of Hindi Mahavidyalaya in every presentation
- ③ Highlighting positive progression
- ④ focusing on Achievements & Activities
- ⑤ Future Plans
- ⑥ Faculty Contribution

IQAC committee meeting - ⑥

IQAC committee meeting was held 22-6-2023
Principal Dr. Anirash Jaiswal welcomed the members and encouraged everybody to be positive and concentrate on work.

Minutes of the meeting

- ① Review of the previous meeting
 - * End-Semester Examinations were completed successfully.
 - * SSR was submitted and accepted by the UGC.
- ② It was decided to keep Hindi Mahavidyalaya's vision and mission as main supporting idea for all the ppt's and departmental Activities.
- ③ HOD'S of all departments were made responsible for all the departmental activities, mov's, records and future plans of the department. They should be able to answer any questions regarding their department in NAAC inspection.
- ④ Focus was laid on the student Progression in each department.
- ⑤ Faculty were trained in digital & Technical methods of teaching and preparation of LMS as per New Education Policy, 2020.
- ⑥ Highlighting positive traits of the college and relating every activity for the betterment of the student was given more importance.

(7) Faculty were encouraged to upgrade their qualifications and with the support of the college administration, they already participated in no. of Seminars, conferences, workshops and other faculty development programmes. Proper documentation of all these activities was finalised in the meeting.

(8) Every department was ^{instructed} ~~made clear~~ to be vigorous and clear in their future departmental plans, budget, activities and syllabus to ensure best and beneficial education to their students.

(9) Everybody is ready for Mock NAAC, as a trial to future NAAC peer team visit, as so many are facing this sort of visit for the first time.

IQAC members

SNO	Name	Designation	Signature
1.	Dr. Anirash Jaiswal	Principal Chairperson	
2.	Dr. Chinnabathini Sudeep	IQAC Coordinator	
3.	Sri Laxminivas Sharma	President Management member	
4.	Smt. Ashwini Sanpurkar	Vice-Principal Asst. Prof. Dept. of Commerce	
5.	Dr. B. Sreedevi	Vice-Principal Asso. Prof. Dept. of Physics	B. Sreedevi
6.	Smt. Lavanya	Addl. Coordinator	
7.	Dr. Nvs Ravi Kumar	Associate Prof. Dept. of Tourism	
8.	Dr. Raghunadh Acharya	Associate Prof. Dept. of Statistics	
9.	Dr. Rajanidhara	Asst. Prof. Dept. of Hindi	
10.	Mrs. Sreerani	Asst. Prof. Dept. of Mathematics	
11.	Mrs. Nita Kulkarni	Asst. Prof. Dept. of Biotechnology	
12.	Mrs. Bhavana	Asst. Prof. Dept. of Commerce	
13.	Mrs. P. Saradadevi	Asst. Prof. Dept. of English	P. Saradadevi
14.	Mr. J. Praneeth	Asst. Prof. Dept. of BBA	
15.	Mrs. Archana Joshi	Librarian	
16.	Ms. Someshwari	Chief Accounts Officer	
17.	CA Premkumar Kankarun	Industrialist	
18.	Dr. Chanprakash Chauhan	Alumni	
19.	Mr. Jaleau Shashikumar	Student	